

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE UCLUELET COMMUNITY CENTRE, 500 MATTERSON DRIVE
Tuesday, November 29, 2022 at 4:00 PM

Present: **Chair:** Mayor McEwen
 Council: Councillors Anderson, Hoar, and Kennington
 Staff: Duane Lawrence, Chief Administrative Officer
 Donna Monteith, Chief Financial Officer
 Bruce Greig, Director of Community Planning
 Abby Fortune, Director of Parks and Recreation
 Joseph Rotenberg, Manager of Corporate Services
 Monica Whitney-Brown, Planning Assistant
 Samantha McCullough, Executive Assistant

Regrets: Councillor Maffei

1. CALL TO ORDER

The meeting was called to order at 4:00 PM on November 29, 2022.

1.1 ACKNOWLEDGEMENT OF THE YUULU?IŁ?ATH

Council acknowledged the Yuulu?if?ath, on whose traditional territories the District of Ucluelet operates.

1.2 NOTICE OF VIDEO RECORDING

Audience members and delegates were advised that the proceeding was being video recorded and broadcast on YouTube and Zoom, which may store data on foreign servers.

2. LATE ITEMS

2.1 Alberni Clayoquot Health Network Table of Partners 2022 - Call for Members ACHN Member Recruitment 2022

2.2 Alberni Clayoquot Health Network Transportation Action Table TOR - Transportation Action Table

3. APPROVAL OF THE AGENDA

3.1 November 29, 2022, Regular Council Agenda

2022.2218.REGULAR *It was moved and seconded **THAT** the two late agenda items be added to the November 29, 2022, Regular Council Agenda as correspondence item 10.3 & 10.4.*

CARRIED.

2022.2219.REGULAR

*It was moved and seconded **THAT** the November 29, 2022, Regular Council Agenda be adopted amended.*

CARRIED.

4. ADOPTION OF MINUTES

4.1 November 1, 2022, Regular Council Minutes

2022.2220.REGULAR *It was moved and seconded **THAT** the November 1, 2023, Regular Council Minutes be adopted as presented.*

CARRIED.

4.2 November 15, 2022, Regular Council Minutes

2022.2221.REGULAR *It was moved and seconded **THAT** the November 15, 2023, Regular Council Minutes be adopted as presented.*

CARRIED.

5. PUBLIC INPUT & DELEGATIONS

5.1 Delegations

Sergeant Kevin Smith, RCMP
Re: Ucluelet Policing Update

Sergeant Smith introduced his interim replacement Sergeant Greg Young, provided a staffing update, and presented an update on Ucluelet Policing over the 2022 year.

Bob Hansen and Marianne Paquette, WildSafeBC Pacific Rim
Re: Season-end Report 2022 - Challenges, Successes, and Roadmap

Mr. Hansen and Ms. Paquette provided a season end report and a plan for future years including recommendations related to the new Sort'nG program.

Mr. Hansen fielded questions from council related their funding, wildlife interactions, waste disposal and the Sortn'Go program.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. BYLAWS

7.1 Cemetery Management Amendment Bylaw No. 1323
Abby Fortune, Director of Parks and Recreation

Ms. Fortune presented this report.

2022.2222.REGULAR *It was moved and seconded **THAT** Council give first, second and third reading to the District of Ucluelet Cemetery Management Amendment Bylaw No. 1323, 2022.*

CARRIED.

8. REPORTS

8.1 2023 Council Conference Attendance *Joseph Rotenberg, Manager of Corporate Services*

Mr. Rotenberg presented this report. Council discussed 2023 Council conference attendance.

2022.2223.REGULAR *It was moved and seconded **THAT** Council authorize all Council members to attend the Local Government Leadership Academy Elected Official Seminars, 2023 Association of Vancouver Island and Coastal Communities Convention, 2023 Union of BC Municipalities Convention and the 2023 Annual Vancouver Island Economic Summit.*

CARRIED.

2022.2224.REGULAR *It was moved and seconded **THAT** Council direct staff to include \$51,000 in the 2023 Council budget for council conferences.*

CARRIED.

8.2 2023 Annual Council Meeting Schedule *Joseph Rotenberg, Manager of Corporate Services*

Mr. Rotenberg presented this report. Council discussed meeting times and dates.

2022.2225.REGULAR *It was moved and seconded **THAT** Council adopt the proposed 2023 Annual Council Meeting Schedule as presented in Appendix A to Report No. 22-161, and direct Staff to give notice of the 2023 Annual Council Meeting Schedule.*

CARRIED.

8.3 Five Year Financial Plan Meeting Schedule (2023-2027) *Donna Monteith, Chief Financial Officer*

Ms. Monteith presented this report. Ms. Monteith noted that the December 8, 2022, meeting would start at 1:00 PM rather than 12:30 PM as presented in the report. Staff provided clarification that future meeting dates/ times are tentative.

2022.2226.REGULAR *It was moved and seconded **THAT** Council receive the Five-Year Financial Plan Meeting Schedule (2023 – 2027) as presented, with the amendment of December 8, 2022 meeting beginning at 1:00 PM.*

CARRIED.

8.4 Development Permit for 259 Boardwalk Boulevard
John Towgood, Municipal Planner

Bruce Greig, Director of Community Planning, presented this report.

Mr. Greig provided clarification for Council on the development permit conditions related to orientation of the driveway.

Council invited the applicant to present. The applicant did not present.

2022.2227.REGULAR *It was moved and seconded **THAT** Council authorize the Director of Community Planning to execute and issue Development Permit 22-10 for the property at 259 Boardwalk Boulevard to allow a two-unit resort condo building and associated landscaping.*

CARRIED.

8.5 Development Permit for 261 Boardwalk Boulevard
John Towgood, Municipal Planner

Bruce Greig, Director of Community Planning, presented this report.

Council invited the applicant to present. The applicant did not present.

2022.2228.REGULAR *It was moved and seconded **THAT** Council authorize the Director of Community Planning to execute and issue Development Permit 22-11 for the property at 261 Boardwalk Boulevard to allow a two-unit resort condo building and associated landscaping.*

CARRIED.

8.6 Environmental Development Permit for 736 Odyssey Lane
Monica Whitney-Brown, Planning Assistant

Ms. Whitney-Brown presented this report.

Mr. Greig addressed council questions regarding parking and permitted uses of the property.

Council invited the applicant to speak. The applicant's agent Martijn Zuydervelt noted concerns with changes to District Bylaws.

2022.2229.REGULAR *It was moved and seconded **THAT** Council authorize the Director of Community Planning to execute and issue Environmental Development Permit DP22-16 for the property at 736 Odyssey Lane to allow the construction of a single-family dwelling on a lot designated within a Terrestrial Ecosystem and Marine Shoreline development permit area.*

CARRIED.

9. NOTICE OF MOTION

There were no notices of motion

10. CORRESPONDENCE

10.1 AVICC 1st Call for 2023 Resolutions and Nominations for AVICC Executive

10.2 AVICC Workshop Suggestions, Hotels for 2023 Convention

10.3 Alberni Clayoquot Health Network Table of Partners 2022 - Call for Members ACHN Member Recruitment 2022

2022.2230.REGULAR *It was moved and seconded **THAT** Councillor Anderson apply to serve on the Alberni Clayoquot Health Network Table of Partners.*

CARRIED.

10.4 Alberni Clayoquot Health Network Action Table

2022.2231.REGULAR *It was moved and seconded **THAT** Council authorize Mayor McEwen to represent the District of Ucluelet on the Alberni Clayoquot Health Network Transportation Action Table.*

CARRIED.

11. INFORMATION ITEMS

11.1 Resolution Tracking - November 2022
Joseph Rotenberg, Manager of Corporate Services

Mr. Rotenberg presented this report. Staff provided clarification on the resolution related Black Rock Resort directional signage.

11.2 A welcome from BCEHS
Neil Lilley, Chief Operating Officer, BC Emergency Health Services

12. MAYOR'S ANNOUNCEMENTS AND COUNCIL COMMITTEE REPORTS

12.1 Councillor Shawn Anderson

Councillor Anderson attended the Aquaculture DFO - Net Pen Transition Plan Engagement Session on November 25, 2022.

12.2 Councillor Jennifer Hoar
Deputy Mayor November 1 - December 31, 2022

Attended Barkley Community Forest Open house November 27, 2022.

12.3 Councillor Ian Kennington

12.4 Councillor Mark Maffei

12.5 Mayor Marilyn McEwen

- November 16 &17- attended the ACRD Regional Governance training in Port Alberni.
- November 18- attended the first Island Coastal Economic Trust (ICET) meeting via zoom.
- November 21 attended the West Coast Transportation working group via zoom.
- November 23 Mayor McEwen attended ACRD Board Meeting in Port Alberni.
- November 27 she also attended the celebration of life of the late Ted Eeftink, a former Ucluelet First Responder.

13. QUESTION PERIOD

There were no questions.

14. CLOSED SESSION

14.1 Procedural Motion to Move In-Camera

THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(n) of the Community Charter.

2022.2232.REGULAR *It was moved and seconded THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(n) of the Community Charter.*


CARRIED.

The remainder of the meeting was closed to the public 5:47 PM.


15. ADJOURNMENT

The meeting was adjourned at 5:58 pm on November 29, 2022 after the closed session concluded.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, November 29, 2022 at 4:00 pm in the Ucluelet Community Centre 500 Matterson Road, Ucluelet, BC.



 Duane Lawrence, Corporate Officer



 Marilyn McEwen, Mayor